



Credit for Prior Learning – National Louis University Licensure/Certification Application and Approved List (Undergraduate Elective Credit only) 2019-2020

Students applying for credit by Licensure/Certification must be admitted to the university before becoming eligible to submit approved licenses/certifications for review.

Submit the following **REQUIRED** documentation to the PLA Office

- Completed and signed Application for Approved Licenses/Certifications (page 3)
- Copy of the *approved* Licensure/Certification (including front and back of document, (recipient's and instructor's signatures, where applicable). **Expired items will not be accepted.**

Credit by Licensure/Certification general information

- Where duplication exists in certification program content or transcript course work, credit is only awarded once.
- Licenses/Certifications accepted for credit award will be billed the recommended fee following the credit award to the transcript.
- All approved licenses and certifications fulfill **Elective Credit only**. Credit awards and fees are subject to change.

Fees for Undergraduate Licensure/Certification Credit

- .5 –2.5 elective hours = \$50
- 3 – 5 elective hours = \$100
- 6 – 8 elective hours = \$200
- 9 or more hours = \$300

Certifications and Licenses not on the approved list

- Visit The **American Council on Education for Workplace Training/ACE** website for a list of trainings that have been reviewed for college credit in addition to information on obtaining a transcript: <http://www2.acenet.edu/credit>

Credit by Licensure and Certification – Prior Learning Assessment

Faculty Approved List 2019-2020

License/Certification	Credit Award (QH's)
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Business, General

- | | |
|--|--------------|
| • Food Protection Manager Certification (ANSI) | 1QH |
| • Food Sanitation Handler (ANSI) | .5QH |
| Maximum Total Credit for ANSI Cert. | 1.5QH |
| • Human Resources | |
| ○ Certified Professional in Human Resources (PHR) | 4.5QH |
| ○ Senior Professional in Human Resources (SPHR) | 9QH |
| Maximum Total Credit for HR | 9QH |
| • Loan Originator | 1.5QH |
| • Project Management Professional (PMP) issued by the Project Management Institute | 5QH |
| • Real Estate, State of Illinois only | |
| ○ Broker, Real Estate | 5QH |
| ○ Managing Broker, Real Estate | 2.5QH |
| Maximum Total Credit for Real Estate | 7.5QH |
| • Salesforce Administrator | 1QH |

Health and Medical

- | | |
|---|---------------|
| • Certified Nursing Assistant (CNA) | 5QH |
| • CPR/BLS | |
| ○ Basic Adult Training | .5 QH |
| ○ Basic Child/Infant Training | .5 QH |
| ○ Instructor Training | 1.5 QH |
| Maximum Total Credit for CPR | 2.5 QH |
| • First Aid | |
| ○ Basic Adult Training | .5QH |
| ○ Basic Child/Infant | .5QH |
| ○ Instructor Training | 1.5QH |
| Maximum Total Credit for First Aid | 2.5QH |

Please note: All CPR and First Aid trainings must be completed via the American Heart Association, Red Cross or equivalent. Please consult with the PLA office before completing a training to ensure the training meets the requirement for credit award.

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|-------------------------------|-----|
| • Personal Trainer, Certified | 2QH |
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Student Application

Name:

Last

First

Middle

Phone Number: (_____) _____

Email: _____

NLU ID#: _____ Major/Program of Study: _____

Student's Signature: _____ Date: _____

I agree to pay the required fee for the approved license/certification credit(s).

Please submit your application to Tracy.Costello@nl.edu
FAX: 630-8784-4319 or mail to: National Louis University, Prior Learning 850 Warrenville Road,
Suite 210, Lisle IL 60532-1356

www.nl.edu/pla