

# National-Louis University

## Change of Personal Information Form

NLU ID: \_\_\_\_\_

Name: \_\_\_\_\_  
*First Name*                      *Middle/Maiden Name*                      *Last Name*

Please check if new name

Former name: \_\_\_\_\_

*A copy of the following documents will be accepted as proof of name change:*

- Birth Certificate
- Marriage License
- Drivers License
- Divorce Decree (including page authorizing name change)
- Judicial Decree (specifically authorizing name change)
- Naturalization Documents

Please check if new address

\_\_\_\_\_                      \_\_\_\_\_  
*Street Address*                      *Unit / Apt. Number*

\_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
*City*                      *State*                      *Zip*                      *Country (if not U.S.)*

Please check if new phone numbers

Home: \_\_\_\_\_                      Work: \_\_\_\_\_                      Cell: \_\_\_\_\_

Please check if new email address

Email: \_\_\_\_\_

Signature: \_\_\_\_\_                      Date: \_\_\_\_\_

**Return to:**                      Attn: Transcript Department  
Office of the Registrar  
National-Louis University  
1000 Capitol Dr.  
Wheeling, IL 60090

Fax: 847.465.4746

*For Office Use Only:*

DP \_\_\_\_\_  
Ledger \_\_\_\_\_  
Brides' File \_\_\_\_\_